

## **Examination Candidate - Enrolment Terms and Conditions**

These terms and conditions represent an agreement between StePs – Stewardship Professionals e.V., ('StePs') and the examination candidate 'candidate'. By paying any fees or accepting StePs's offer the 'Candidate' accepts these terms and conditions in full, which form the contract between the 'Candidate' and 'StePs'.

### **Fees and Payment Methods**

The price for the exam is 650 EUR/attempt. The fee for change of date, cancellation or resit is 250 EUR.

Payments can be made in the following ways:

Credit/debit card via:

1. StePs [website](#)
2. A payment link provided in your invoice
3. Bank transfer (using the Candidate's name as a reference)

ACCOUNT HOLDER: StePs – Stewardship Professionals

Transfer in €:

BANK:	Wise
BIC:	TRWIBEB1XXX
IBAN:	BE57 9674 3175 3935

Transfer in US \$:

BANK:	Wise
ACH- and WIRE-ROUTING-NUMBER:	026073150
ACCOUNT NUMBER:	8312412112
SWIFT:	CMFGUS33

Transfer in GBP:

BANK:	Wise
BANK ID:	23-14-70
ACCOUNT NUMBER:	11195764
IBAN:	GB26 TRWI 2314 7011 1957 64

### **Exam**

Candidates will only be admitted to the exam when all necessary documentation has been provided, and all fees have been paid.

### **Examination prerequisites – Approved Courses**

The Certificate examination is available to anyone who has

a) Attended one of the eligible approved courses. Please indicate which you have attended and the year of attendance:

- CSP©course by StePs
- CESGA by EFFAS
- Governance Stewardship and Sustainability (GSS) by ICGN

I can confirm that I have attended [*insert course and date*].

b) Has sufficient relevant work experience. Please submit with this application a CV detailing relevant work experience.

See later notes on eligibility and steps to take if an alternative learning and development programme you have attended may be considered appropriate.

### **Communication of examination results**

Please indicate your preferred email address for the administration of the exam and the issue of examination results.

[insert email address]

### **Severability**

1. If any part of these Terms and Conditions is found to be unenforceable as a matter of law, the enforceability of any other part of these Terms and Conditions will not be affected.
2. StePs reserves the right, at any time, to make changes to these Terms and Conditions.

### **Applicable law**

Contracts formed between the StePs and candidate shall be governed by German law. Place of jurisdiction is Rastatt.

### **Candidate Declaration**

In signing this document, I confirm that I agree to adhere to the terms and conditions of the examination

Date:

Student (Name and Signature):

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